

**Venue: Hon. Vice-Chancellor's Cabin****Dr. Babasaheb Ambedkar Technological University, Lonere**

The 1<sup>st</sup> meeting of the Executive Council of Dr. Babasaheb Ambedkar Technological University as per the Maharashtra Act XXIX 2014 was held on 25<sup>th</sup> October, 2016 at 11.30 A. M. in the Hon. Vice-Chancellor's Cabin at the Main Campus, Lonere.

The following members were present:

1.	Professor Dr. Vilas G Gaikar, Vice-Chancellor	Chairman
2.	Padmashri Milind Kamble	Member
3.	Professor Dr. Anand Kusre	Member
4.	Dr. Vivek Vadke	Member
5.	Prof. Dr. P V Vijay Babu	Member
6.	Prof. Dr. P K. Brahmankar	Member
7.	Prof. Dr. M. S. Tandle	Member
8.	Prof. S V Khobragade	Member
9.	Prof. Dr. A W Kiwelekar, I/c Registrar	Secretary

Prof. Dr. G D Yadav, the Nominee of the Hon'able Chnancellor on the Council, attended the meeting through video conferencing.

The following members could not attend the meeting and the leave of absence was granted to them.

- Mr. Pramod Chaudhary Member
- Director of Technical Education Member

It was also informed to the Council that Shri. Pramod Chaudhary has conveyed his inability to work as EC member because of his busy schedule. As per his request, a proposal needs to be sent to Government for another nomination under the clause of Government Nominee on the Executive Council The Vice-Chancellor has agreed to convey the same to the Government as Mr. Chaudhary was nominated by the State Government.

Professor A W Kiwalekar requested Hon. Vice-Chancellor to start the meeting.

The Vice-Chancellor welcomed all the members of the Executive Council.

**Item No. 1: To Congratulate Prof. Dr. V. G Gaikar for his appointment as the First Vice-Chancellor of the University.**

This being the First meeting of Executive Council under the Chairmanship of Prof. V. G. Gaikar, the members congratulated him for being appointed under the Dr. Babasaheb Ambedkar Technological University Act No XXIX 2014 as the First Vice-Chancellor

Since it is the first Executive Council constituted as per the Act, and also the first meeting of the Executive Council, I/c. Registrar Prof. Kiwelekar welcomed all the members.

**Item No. 2: To express Vote of Thanks for members of the previous Executive Council and other Committees of the University**

The members of the First Executive Council expressed deep gratitude, sincere thanks and acknowledged the services offered by the members of the previous Executive Council.

Hon. Vice-Chancellor also mentioned that the contributions made by the existing faculty members and non-teaching staff of the University are praise-worthy despite several limitations and constraints and their efforts in the development of the University so far should also be noted.

The Executive Council resolved that the efforts taken by all the previous members as well as staff members be noted and put on record.

**Item No. 3: Perspective plan of the University under the New Act of 2014 and formation of Executive Council.**

Hon. Vice-Chancellor presented the strategic planning of the University for the duration of 2016-2021. During the presentation, Prof. Dr. G D. Yadav joined the meeting by videoconferencing and interacted with the members.

Hon Vice-Chancellor explained the vision and mission of the University, academic and administrative reforms to be undertaken, and various measures to be adopted for ensuring academic excellence. Hon. Vice-Chancellor also informed the members about the status of existing infrastructure available at Main campus at Lonere and the methodology to be initiated for upgrading the infrastructure. He categorically emphasized that improving hostel facilities, student amenities and bringing e-Governance practices in the administration and academic activities are the main goals and a time-bound action plan has been prepared to attain the same.

Members of the Executive Council appreciated the strategic planning and various efforts initiated so far in that direction. Members further offered the following suggestions.

- To prepare an integrated Master Plan combining the existing master plan created for earlier unitary University and the strategic planning activities presented to set up an affiliating University.
- To explore the possibility of starting a program on Food Engineering/Technology considering the vast opportunities available in the field of food processing industry worldwide.

- To weigh the benefits of setting up a formal School of Interdisciplinary Technology Development over a School for Technology Development in a specific area such as Food Technology/Engineering.
- To strengthen the linkages with industries by bringing as many members from industry as possible in advisory and decision making bodies.

The Hon'able Vice-Chancellor acknowledged the suggestions. These suggestions will be taken with the Planning and Monitoring Board of the University for further planning.

**Item No. 4: To adopt first statutes, ordinances and rules framed for the functioning of the University**

As per the provisions in the new Act, the First Vice-Chancellor of the University has to frame the Statutes, Ordinances and Rules and Regulations for the functioning of the University. Accordingly the draft statutes, Ordinances, Rules and Regulations were prepared and put forward for the approval of the Executive Council and other approving authorities. The drafts of First Statutes, Ordinances, Rules and Regulations framed by the First Vice-Chancellor were tabled. The Council was also informed that these First Statutes, First Ordinances and First Rules, had been sent to the office of Hon'able Chancellor, which in turn has sent them to the State Government. The State Government has formed now a Committee to scrutinize them and suggest amendments, if any.

Resolved that the First Draft Statutes, Ordinances, and Rules and Regulations be approved.

Members of the Executive Council suggested that the employees working in Government organization be preferred over employees from Non-Governmental Organization as members of various statutory committees or University functioning bodies. However, the members from industry are welcome because of the Technological nature of the University.

While discussing the industry relations, the Hon'able chancellor also disclosed his associations with Industry. The Council resolved that the officers of the University, including Vice-chancellor, be permitted to retain relationships with the industry. Since the Board membership of the First Vice-Chancellor is not a Profession nor it is a business, the independent directorship of the officer be approved to maintain and improve the synergistic relationship of the University with the industry as the State Technical University. The members also recognized as per the ACT that for the First Vice-Chancellor of the University, the State Government may decide the terms of the service of the First Vice-Chancellor which are not adverse to him. They were informed that the request has been put up with the State Government and a reply is awaited.

**Item No. 5 : To place the minutes of the meeting of the 1<sup>st</sup> Academic Council held on 6<sup>th</sup> August 2016 for the necessary approval of the relevant items.**

The First meeting of the Academic Council was held on 6<sup>th</sup> August 2016 and the minutes were tabled for the approval of the Executive Council for its consideration and approval, wherever necessary.

The Executive Council approved the composition of various Boards of Studies, Departmental Advisory Boards, Board of Examinations and various committees (Annexure I ) recommended by the Academic Council.

The members noted that there is a sufficient representation to members from industry and academia on the various bodies. (Minutes of AC are enclosed herewith as Appendix -I)

*Resolved that Minutes of the Academic council be and are approved.*

**Item No. 6: To nominate members on different committees of the University.**

As per the Act, various nominations are required by the Executive Council on various committees. Taking into consideration the perspective of the University, the Executive Council was pleased to nominate the following members on various committees.

1	Finance Committee	1. Prof. Dr. G. D. Yadav 2. Mr. Prasad Dahapute
2	Building and Works Committee	1. Mr. Shashank Mehendale 2. Shri V D Chhatre
3	Purchase and Sales Committee	1. Prof. Anand Kusre
4	Planning, Evaluation and Monitoring Board	1. Mr. Tarun Malkani 2. Mr. Pradeep Waychal

The members also approved the composition of Standing Administrative Committee and Library Committee of the University. (Annexure II). The other Committees appointed for functioning of the University, by the Vice-Chancellor are also be approved.

*Resolved that the above nominations be and approved.*

**Item No. 7: To approve of new sections for University governance.**

As per the new Act, various positions at the levels of Deans, Directors and Joint Directors need to be created for the state wide university governance. The proposal for the creation of these posts is under consideration at the Government of Maharashtra level.

As a transitory arrangement, Hon. Vice chancellor has nominated section in-charges to look after the responsibilities which is enclosed in Annexure III. He also emphasized that these are additional charges given to the current faculty members and efforts will be put in for regular appointments as early as possible.

*Resolved that the above structure as proposed be approved.*

**Item No. 8: To seek the permission for acquiring rental space to establish Regional centers and sub- centers.**

As per the new Act, the University needs to establish Regional Centers at Mumbai, Pune, Aurangabad and Nagpur and sub-centers at Amravati, Nanded, Jalgaon, and Solapur.

The University had approached to all State Universities for providing land and Govt. Engineering Colleges located at these places to provide premises for establishing Regional Centers and Sub-Centers. Barring Solapur University, no other University has provided favorable reply.

The government institutes located at these places either have expressed inability to provide premises to setup regional centers and sub-centers or not replied at all. Hence, the permission of the Executive Council was sought to hire premises on rental basis to setup offices of the regional centers and sub-centers.

The members of the Executive Council suggested to follow up the proposal of making it mandatory for Government Engineering Colleges to affiliate with Dr. Babasaheb Ambedkar Technological University so that regional centers can be established in the premises of Government Engineering Colleges.

*Resolved that for establishing the regional and sub-regional centers, University should follow up the matter with Government and simultaneously explore the possibility of acquiring space on rental basis or in the premises of Government college premises as per the need.*

#### **ITEM No.9: To approve the appointments of Heads of Departments**

On the implementation of the New Act of the Universities, all the Committees of the University were dissolved, including the appointed HoDs of the Departments. As per the provisions of First Statutes, Hon. Vice-Chancellor has to nominate the Heads of the Department.

The Vice-Chancellor had already taken action on this and had appointed HoDs of different departments on the basis of seniority. The same decision was tabled for the approval of the Executive Council. (Annexure IV)

*Resolved that the action taken by the Vice-Chancellor for the appointment of the HoDs of different Departments be and is approved.*

#### **Item No. 10: To submit the proposal on E-Governance**

The Affiliation, Examination and Finance sections of the University have prepared proposals for e-governance to perform various academic and administrative processes. The documents were tabled.

The proposals enclosed in **Annexure V** has been discussed and members permitted to procure the same through e-tendering process. The Executive council directed to follow the proper procurement procedure. The members also suggested that an explanatory note be added to the agenda of the meeting from next time for such proposals.

*Resolved that the above item be and is approved for further process.*

#### **Item No. 11: To inform about the progress of affiliation activity.**

The University has initiated the process of affiliating Engineering, Pharmacy, Architecture and Hotel Management & Catering Technology institutes in the State for the academic year 2017-18. A separate section to deal with the affiliation has been constituted for this purpose.

The Section has prepared the Affiliation Manual, Time Table, fee structure and list(s) as panel of experts on the Scrutiny Committee and Local Inspection Committee(s) as per the UGC regulations for affiliation of Technical Institutes to affiliating University.

A report was tabled for the information and suggestions of the Executive council. After detailed discussion was held, the executive Council suggested to go as per the regulations made by UGC and Government of Maharashtra. The Processing Fee will be the same as given in the Affiliation Manual of the University as the process has to be followed by the University and cost of the processing of applications will have to be borne by the University through the Processing fees only.

Looking into the documents prepared the Executive council resolved the following.

*The last date of receiving applications be extended by three weeks to 21<sup>st</sup> November 2016 as per the request received from Association of Engineering colleges and also approved the revised fee structure of affiliation fee enclosed in **Annexure VI**. The Panel of experts for Scrutiny and Local Inspection Committees be approved.*

**Item No. 12: To adopt CAS guidelines issued by Government of Maharashtra.**

The Government of Maharashtra has issued new guidelines and rules for promoting faculty members under Career Advancement Scheme (CAS). The same has been tabled and discussed by the members.

*The Executive Council suggested to implement the promotions strictly by following Government rules and regulations from time to time.*

**Item No.13: To approve the minutes of Finance Committee**

The first meeting of Finance Committee was held on 24<sup>th</sup> October 2016. The minutes of the meeting were placed before the Executive Council for its consideration and necessary approval.

*The Executive Council approved the minutes of the Finance Committee. (Annexure VII)*

**Item No. 14: To approve the minutes of Building and Works Committee.**

The first meeting of Building and Works Committee was held on 24<sup>th</sup> October 2016. The minutes of the meeting were placed before the Executive Council for its consideration and necessary approval.

*The Executive Council approved the minutes of the building and works committee. (Annexure VIII)*

**Item No. 15: To approve various proposals submitted by Establishment Section**

**(1) To approve the appointments to be made on compassionate ground.**

The establishment section has submitted a proposal for appointing two positions in the cadre of Laboratory Assistant and Junior Clerk on compassionate basis ground.

The Council asked if the seniority of the existing staff was taken into consideration while making this proposal and appointment on these positions should not affect any eligible current staff members. Since the proposal needs reexamination of the current seniority list, this item was differed to the next meeting.

**(2) To approve the promotions of Class III and Class IV University employees.**

The issue of promotion of Class III and Class IV University employees is under consideration since year 2013. The committee has been constituted for the same. The committee has scrutinized all individual cases of promotions and prepared a report for the promotions of these employees. The report was prepared on the following basis.

- After certifying the combined roaster of non-teaching employees for University and diploma Institute (IOPE).
- After the approval of joint Seniority list of non-teaching employees for University and IOPE.
- As per the directives of Directorate of Technical Education to make these promotions at University level.

*Resolved that the proposal put up before the Executive Council be and is approved (Annexure IX)*

**(3) To approve the rate of remuneration for extra work for Watchman and Drivers.** The establishment section has proposed new rates for remuneration for the extra work performed by Watchmen and Drivers who need to perform extra work on holidays and additional duties in shifts. These new rates are based on the rates offered by University of Pune to their Class III and IV employees. The rates are given in the following Table

Pay Scale	The rates approved by University of Pune rate per hour	Proposed Rate for DBATU per hour
PB2 9300-34800 GP 4400 to 5300	Rs. 60/-	Rs. 60/-
PB2 9300-34800 GP 4300	Rs. 55/-	Rs. 55/-
PB2 9300-34800 GP 4200	Rs. 50/-	Rs. 50/-
PB1 5200-20200 GP2400 to 4100	Rs. 50/-	Rs. 50/-
PB1 5200-20200 GP 1900 to 2300	Rs. 45/-	Rs. 45/-
1S 4440-7440 GP 1300 to 1800	Rs. 45/-	Rs. 45/-

*The Executive Council approved the same.*

**(4) Consideration of prior service for promotion under Career Advancement Scheme.**

Directorate of Technical Education has issued a revised order for CAS promotion in the cadre of Lecturer (Selection Grade) to Prof. Y. S. Mahajan after considering his prior services in KES's Pen Engineering College and IOPE. As a consequence, his CAS promotion in the cadre of Associate Professor needs to be revised at the University level. The revised dates of his placement as a Associate Professor are given below.

Name of Employee	Earlier dates of Placement in Selection Grade	Revised dates of Placement in Selection Grade	Proposed dates of placement in Assistant Professor 5 <sup>th</sup> Pay	Remark
Prof Y S Mahajan	1/08/2005	22/07/2002	23/07/2007	Prof. Y s Mahajan has completed PhD on 1/08/2007

*The Executive Council approved the same.*

**(5) To approve the proposal submitted by IOPE for the completion of Probation period of its Teaching Staff.**

As per the merger agreement between DBATU and IOPE, the University has become the appointing authority for the recruitment of teaching staff of IOPE. As per the directives received from Director, DTE Mumbai vide letter No. 4/Aastha/Seva/2015/398 Dated 29/10/2015, the University is authorized to take into account all the administrative matters related employees of IOPE. Hence the probation completion orders to IOPE employees is to be issued by following the regular process.

A proposal to issue the probation completion order for 12 Teaching staffs has been received from IOPE to the Registrar's office. Hence the probation completion order needs to be issued to these employees by following the same process as followed to the Regular employees of the University.

The names and probation completion report is given in the (Annexure X)

*The Executive Council approved the same.*

**(6) To approve CAS promotion order of Mr. S P Vaidya, Librarian.**

Directorate of Technical Education has issued an order of pay fixation in Pay Band IV (PB 4) for Mr. S P. Vaidya, University Librarian, from the date 07/02/2011. Hence, the approval is sought from the Executive Council to implement this order and to pay arrears to him as applicable.



*The Executive Council approved the same.*

**(7) Time-bound promotions to Non-Teaching Staff.**

The issue of time-bound promotions to non-teaching staff is under consideration. A committee has been suggested to scrutinize the cases and prepare a report for these promotions. The Standing Committee of Administration of the University can look into relevant GRs and provide necessary recommendations.

*The item was differed until receipt of the report from the Committee along with a necessary Documentary GRs for time bound promotions.*

**(8) Approval for first Appointment of Teaching Staff**

The establishment section has submitted a proposal to approve the date of first appointment of teaching staff. Executive Council being the appointing authority, the date of first appointments for the teaching staff needs to be approved. The proposal was tabled.

*Executive council approved the proposal.*

The meeting ended with vote of thanks to the Chair.