

**Venue: Conference Hall  
Dr. Babasaheb Ambedkar Technological University, Lonere**

The 124<sup>th</sup> meeting of the Executive Council was held on 26<sup>th</sup> February, 2016 at 11.00 A.M. in the Vice-Chancellor Office of the University.

Following members were present:

Professor W.N. Gade, Vice-Chancellor	Chairman
Mr. R. N. Mohanty	Member
Professor U. N. Gaitonde	Member
Dr. S. L. Nalbalwar	Member
Dr. M. A. Dabhade	Member
Prof. V. P. Jawanjil	Member
Prof. Y. N. Patil, I/c Controller of Examinations	Invitee
Dr. V. S. Sathe, I/c Finance Officer,	Invitee
Professor V. G. Sargade	Member, Secretary

Following members could not attend the meeting and the leave of absence was granted to them:

1. Professor O. G. Kakde	Member
2. Professor P.D. Porey	Member
3. Professor Ashwini Kunte	Member
4. Mr. P. A. Naik, Joint Director	Member

Professor V. G. Sargade requested Hon. Vice-Chancellor to start the meeting. The Vice-Chancellor welcomed all the members of the Executive Council.

**Item No. 1: To confirm the minutes of the 123<sup>rd</sup> meeting of the Executive Council held on 16<sup>th</sup> October, 2015**

The draft minutes of the 123<sup>rd</sup> meeting of the Executive Council held on 16<sup>th</sup> October, 2015 were sent to the members of the Executive Council for their comments via e-mail. No comments were received. The minutes were placed for confirmation before the Council. The minutes were confirmed.

**Item No. 2: Action Taken Report on the minutes of the 123<sup>rd</sup> meeting of the Executive Council held on 16<sup>th</sup> October, 2015**

Item-wise Action Taken Report on the minutes of the 123<sup>rd</sup> meeting of the Executive Council held on 16<sup>th</sup> October, 2015 was tabled before the Executive Council. The Executive Council noted the same with satisfaction.

**Item No. 3: BoG approval for various activities under TEQIP - II**

Dr. P.K. Brahmkar, TEQIP-II Coordinator informed about the progress of various activities under TEQIP-II.

He also put up following proposals related to TEQIP for discussion and approval:

- *Proposals for Procurement of Equipment/Software:* The procurement activity is in its last phase. The revised procurement plan (**Annexure-I**) and list of packages for financial sanction (**Annexure-II**) were placed before the Executive Council for approval. The Council approved the same. Further, the university is likely to get an additional fund of Rs. 5 crore. The procurement proposal corresponding to this additional grant (**Annexure-III**) was also placed before the Executive Council for its approval. The Council approved the same.
- *Proposal for International Travel:* Dr. P.K. Brahmkar from the Mechanical Engineering Department has applied for travel grant support for presenting his research paper in an international conference ISEM-18 to be held in Tokyo, Japan during April 18-22, 2016. His application has been scrutinized and evaluated as per the prescribed procedure and the screening committee has approved the same. His application was placed before the Executive Council for consideration. The Executive Council approved the same. Accordingly, he will receive funding support in the form of full registration fees, visa fees, to and fro air-fare by economy class by Air India, local travel in India and Japan, per diem allowance as per the travel grant rules approved earlier by the Executive Council.
- *Norms for TA/DA to the Students:* The students (UG/PG) have to travel for various purposes such as project work, industrial visits, summer internship, training workshops, conferences, etc. The Executive Council approved TA/DA to the students as follows:

S.N.	Particulars		Recommendations
1.	Lodging: Institute hostel rent / private accommodation		At actual or Rs. 250/- per day whichever is less
2.	Boarding/ food expenses		At actual or Rs. 200/- per day whichever is less
3.	Travel allowance (by the shortest route between Dr. BATU, Lonere and destination)	Ph.D. student	As per UGC/DST norms as applicable from time to time
		PG/UG student	Public transport (rail/road) travel by 2 <sup>nd</sup> class/ sleeper class

- *Membership Fees for Professional Bodies:* At present, there are hardly any activities of professional bodies like IEEE, CSI, IETE, ASME, ASTM, etc. on the campus. It is therefore necessary to promote these activities on the campus. In view of this, it was proposed to give incentive to the faculty members in the form of membership fees. Life membership fee (up to Rs. 10,000 maximum) of one such society will be reimbursed to faculty members as an incentive to start such chapters or become members of already existing chapters.
- It was decided to provide funding support through TEQIP for student activities like Cynosure (Annual Technical Festival of the University), SAE-BAJA competition, etc. Further, funding support may also be provided to innovative students' projects and activities from time to time.
- JSW Energy conducts a training program on Power Plant Technology for students of Mechanical and Electrical Engineering. This program may enhance employability of students. In view of this, the proposal for funding support to students for undergoing this training program was approved. Moreover, funding support may be provided to the students for participating in any such programs that will enhance employability.

The Executive Council accorded its approval for the above.

**Item No. 4: To place the minutes of the meeting of the 80<sup>th</sup> Academic Council meeting for the necessary approval of the relevant items.**

*The relevant minutes of the 80<sup>th</sup> Academic Council meeting held on 12.02.2016 were put up for the final approval of the Executive Council.*

**Item No. 4: To approve new grading system**

*The committee for new grading system has submitted the final report (**Annexure - IV**). The same was put up for discussion and approval of the Council.*

*Prof. VijayBabu presented the major highlights of the proposed grading system. It was decided to implement the system w.e.f. the next academic year starting from June/July - 2016.*

*The Council approved the same.*

*This was placed before EC for final approval.*

*Executive Council suggested the following:*

*(i) A committee should be set up to deal with the odd cases which may not fit within the framework of grading rules. The committee should submit its report to Vice-Chancellor for final approval.*

*(ii) The minimum CGPA for getting pass class should be specified.*

**Item No. 5: To approve amendments in Ph.D rules**

*The Ph.D. students have submitted a letter regarding change in the Thesis submission criterion. As per Section 16.2 of PhD Rules and Regulations of 2012, the candidate must have published at least one research paper in peer reviewed/refereed international Journal having impact factor of 1.0 or more than 1.0 at the time of submission of thesis.*

*It is requested to amend this criterion as 'the candidate must have published at least one research paper in peer reviewed/refereed international Journal' according to the UGC guidelines and other Universities.*

*The issue was put up for discussion and guidance of the Council.*

*It was decided to amend this criterion as "the candidate must have published (or must have proof of acceptance for publication) at least one research paper in peer reviewed/refereed journal. The journal in which the paper should be published should be from the list of journals prepared by the concerned Research Committee for this purpose."*

*The Council approved the same.*

*This was placed before EC for final approval.*

*The Executive Council accorded its approval for the same.*

**Item No. 6: To consider inclusion of Research Methodology subject in Civil Engineering**

*Presently, the subject of Research Methodology is being taught by Prof. P.K. Brahmarkar, Professor of Mechanical Engineering. Head of the Civil Engineering Department has proposed to include the same subject but with different contents (suitable for Civil Engineering students) to be taken by the Ph D students of Civil Engineering.*

*The issue was put up for discussion and guidance of the Council.*

*It was decided that a new course should be designed for the Ph.D students. The course should contain 50% common topics for the students of all the branches and the remaining 50% should be based on the specific requirements of the departments. Prof. P.K. Brahmarkar, Prof. P.V. VijayBabu and Prof. S.M. Pore were requested to design the course contents and put up in the next Academic Council meeting.*

*The Council approved the same.*

*This was placed before EC for final approval.*

*The Executive Council accorded its approval for the above.*

**Item No. 11: To decide about constitution of Industry Advisory Board**

*As per the suggestions given by the members of Executive Council/Academic Council in the previous meetings, and NAAC experts, it is necessary to constitute the Industry Advisory Board for each department. The Electronics and Telecommunication Engineering department has proposed the members for such Board.*

*The issue was put up for discussion and guidance of the Council.*

*It was finalized to constitute the Industry Advisory Board for each department. The Board should consist of minimum 3 and maximum 6 experts from the relevant and renowned industries. There should be at least 2 meetings of this Board every year.*

*The Council approved the same.*

*This was placed before EC for final approval.*

*The Executive Council accorded its approval for the above.*

**Item No. 12: To constitute new BoS for framing of First Year Syllabi**

*It is necessary to prepare the new syllabi for all the first year B.Tech. courses before the next academic year. A new Board of Studies is required to be constituted for this purpose.*

*The issue was put up for discussion and guidance of the Council.*

*It was decided to constitute a committee of all the Heads of Departments for framing the syllabi of all the first year B.Tech. courses. The existing BoS in Basic Sciences and Humanities will forward the recommendations of the committee to Academic Council for approval.*

*The Council approved the same.*

*This was placed before EC for final approval.*

**Item No. 13: Any other point with the permission of the chair**

**3. Permission to apply for Ph.D under QIP**

*Prof. H. A. Akarte from Computer Engineering Department has requested for permission to apply for Full -time PhD admission process under QIP scheme. Head of the Department has also strongly recommended his case for permission.*

*This was put up before the Council for its approval.*

*The Academic Council approved the same.*

*This was placed before EC for final approval.*

*The Executive Council approved the above.*

**Item No. 5: To reduce the intake capacity in Electronics and Telecommunication Engineering Department**

Department of Electronics and Telecommunication Engineering is running UG and PG programmes with six regular faculty members. Out of Six regular faculty members, one is on QIP deputation for Ph.D programme at S.G.G.S. Nanded and one faculty member is looking after Procurement Section of TEQIP-II Unit SPFU Mumbai (2-3 days in a week).

From academic year 2008-2009, the intake of E & TC department was increased from 60 to 120. In the academic year 2011-2012, this batch has entered into 4<sup>th</sup> year. In such a situation, only with four regular faculties and seven contract basis faculties, department is adjusting the academic load As per AICTE, the department is in need of at least thirty faculty members, which

should include five Professors, ten Associate Professors and fifteen Assistant Professors, to run the UG and PG programmes smoothly. Therefore, with intake of 120 and 18 at UG and PG level respectively, the exiting faculty, supporting staff and infrastructure is highly inadequate to run these programmes smoothly. In view of this the department would like to propose the following:

Provide the additional faculty; supporting staff and necessary infrastructure at the earliest otherwise reduce the intake from 120 to 60 from academic year 2016-2017.

The issue was put up for discussion and guidance.

The Council suggested the following:

- i) The issue of reduction in the intake from 120 to 60 should be taken up with AICTE.
- ii) Also, the efforts to fill all the sanctioned posts and providing the necessary infrastructure should be made.

#### **Item No.6: To decide about Examination fees for the students of reserved category**

From the Academic year 2015-16, Social Welfare Department has decided to pay examination fees directly to the students and not to the institute. The University is not charging any examination fees from reserved category candidates (SC/ST/VJNT/OBC) at the time of admission. Hence, from the next academic year, it is necessary to charge the examination fees from reserved category candidates at the time of admission and recover the examination fees from the students admitted in academic year 2015-16. For diploma students, examination fee is Rs. 1400/- per year, while for degree students it is Rs. 1600/-.

The issue was put up for approval of the Executive Council.

The Executive Council approved the same.

#### **Item No. 7: To inform about the acute shortage of funds for salary and related expenditure**

It is observed that the University is short of salary fund received from DTE Mumbai by Rs. 7.66 Crores till today. Last year's assessment report shows shortage of fund by 1.7 Crores.

This shortage of fund for salary and other expenses like arrears of GPF, CAS and security guards payment etc. is observed for every year. Since there is always shortage of fund, it is hampering on expenses to be incurred for the development like roads, Laboratory Sheds etc.

Also, the University has distributed the following amount as arrears:

<b>Group</b>	<b>PF (in Rs.)</b>	<b>CASH (in Rs.)</b>	<b>Total</b>
1	1874490	8457534	1,03,32024
2	1076658	6592309	76,68967
3	93149	1057474	11,50623
Grand Total			1,91,51614

For this the University has not received any grant from the Government. These arrear payments have been made using the available University fund. Including salary fund and arrears paid, university has spent Rs. 11.27 Crores till now. Apart from this, one more arrears is yet to be distributed which amounts to Rs. 69,34,007/- For this also, no grant is received from the government.

The issue was put up for guidance.

The Council advised to take up the issue with the concerned officers of Government of Maharashtra. A letter mentioning all the facts along with following points must be sent to Government of Maharashtra.

- i) The lack of funds seriously affects the developmental activities
- ii) If the funds are diverted from one source to other for any reason thereof, it is objected by CAG auditors as misappropriation of funds.

**Item No. 8: To put up the report of the Committee for deciding about permitting non-teaching staff to upgrade their qualification**

Based on the request by non-teaching staff members to permit for upgrading their qualifications, a Committee was set up. The committee has submitted its report. The same was put up for discussion and guidance from the Council.

The Council advised to get the guidelines from Government of Maharashtra.

**Item No. 9: To decide about increasing the stipulated period of completion of B.Tech. course**

A student from B.Tech. Electronics and Telecommunication Engineering Department has requested to extend the total duration of course completion. She has already exhausted the stipulated period of course completion. The issue was put up for guidance.

The Council did not approve any extension beyond the stipulated period.

**Item No.10: To increase various fees and remuneration (as proposed by CoE) from the Academic Year 2016-17**

a. Convocation fees

- Presently, the convocation fee of Rs. 600/- is charged for final year students.
- It is proposed to increase it by Rs. 100/-.

b. Medical fees

- Presently, no medical fee is collected from the students.
- It is proposed to have Medical Officers on the campus. Hence, to meet the expenditure, it is required to charge Rs. 100/- from each student per year

c. Remuneration for Ph.D examination

- It was proposed to have Rs. 2500/- for Thesis evaluation and Rs. 2000/- for conducting defense for External Examiner.

The Council accorded its approval for the above.

### **Item No. 11: To decide about NBA accreditation**

The University has received a letter from NBA regarding cancellation of visit of expert team scheduled during February 26-28, 2016. As per the norms of NBA, 25% of the accreditation fee is charged as cancellation charges which comes out to be Rs. 4,18,120/-. The University has sent a request letter asking for permission to apply in new SAR format. In this case, the same fee (paid already) can be considered and no cancellation charges would be applicable.

The issue was put up for guidance from the Council.

The Council suggested to respond as per the norms of NBA.

### **Item No. 12: Any other point with the permission of the Chair**

(i) Permission to IoPE for purchasing new vehicle

The Executive Council has already permitted to utilize the IRG funds as per the need of the IoPE Principal, IoPE asked for the permission to purchase the vehicle Innova GX E-4 .  
The Council approved the same.

(ii) Merger of IoPE into Dr. Babasaheb Ambedkar Technological University.

The Vice-Chancellor asked to include this important item in the main Agenda.

(iii) Settlement of pending advances

The Finance Officer informed that there are many advances which have not been settled since last few years. At the time of issuing the advance undertaking is taken from the concerned that he/she will settle the advance within a month and if not settled, the amount should be deducted from the salary.

The Council suggested to issue a letter to all the concerned for settlement of the pending advance on or before March 31, 2016.

However, if the advance are not settled within this period the amount should be deducted from the salary of the concerned employee.

*The meeting ended with thanks to the Chair.*